

Town Meeting Coordinating Committee Meeting
Minutes from April 10, 2009

1. **Call to Order:** The meeting began at 4:38pm. Present at the beginning of the meeting were: Nonny Burack, Peggy Roberts, Judy Simpson, and Mary Streeter. Harry Brooks and Carol Gray arrived later. Dorwenda Bynum-Lewis was absent.
2. **Minutes of April 5:** Mary moved and Judy seconded a motion to approve the minutes of April 5. The vote was unanimous.
3. **Packets for Town Meeting:** We discussed including information on the Bus Tour, Warrant Review, Precinct Meetings, and possibly how to join the TMCC listserv. The second packet will have information on Library Resources, Mentoring, Childcare, etc. We will make decisions on content at our next meeting. Materials are due at noon on Monday, April 13. The first packet will be mailed on April 15. Mary and Carol will email Peggy materials for the first packet and Peggy will forward them to the Select Board person. The second packet will be sent out on April 23.
4. **Warrant Review:** The Town Room of Town Hall has been reserved for Tuesday, April 21, 7pm-7:30 pm for new member orientation and 7:30-9:30 pm for review of the articles. Carol will revise the old Warrant Review flyer (with the bus tour on the bottom) and will email that to Peggy and Harry. Harry will send the flyer to Phyllis Lehrer for the Amherst Bulletin.
5. **Informational Forum:** The time of the forum was changed to 5 pm-7 pm with all the speakers and ACTV on board with the change. Peggy asked if the notice got in the Amherst Bulletin. Carol and Harry reported that the flyer (and revised flyer) had been emailed to the Amherst Bulletin. Carol said she saw the flyer on the ACTV scroll. The speakers are all lined up and ACTV has been given a copy of the speaker list. Mary volunteered to be the person in the conference room next to the ACTV studio to receive calls from anyone at home (since cell phones are not allowed in the studio while broadcasting). Peggy will begin the forum with a few words of introduction from TMCC. Carol will introduce the speakers. Then Peggy will handle the question and answer period. Nonny is willing to put up flyers for the forum. Carol will put 10 flyers in her newspaper box for Nonny to pick up tomorrow morning.
6. **Bus Tour:** Harry, Mary and Carol had a subcommittee meeting and have drawn up a rough list of places to visit. They will meet again to firm up the tour.
7. **Precinct Meetings:** Mary has the final precinct meetings schedule. She will draft a few sentences as guidelines for facilitators (e.g., allow both sides of issues to be presented, don't allow any one person to monopolize the discussion). Judy said she would make reminder calls for precinct 10 and Carol will make reminder calls for precinct 4.
8. **Calls to New Members:** Judy and Mary will call people who were newly elected to Town Meeting. Harry volunteered to make a few calls as well.

Carol asked if the calls to new members could be made over the weekend so the forum could be announced.

9. **Second Forum:** To be discussed at next meeting.
10. **Town Meeting Display:** To be discussed at next meeting.
11. **TMCC's webpage on the town website:** To be discussed at next meeting.
12. **Upcoming meetings:** TMCC meetings are scheduled in the Bangs Center in Room 101 at 4:30pm-6pm on 4/17, 4/24 in the Glass Room, and 5/1 in Room 101.
13. **Adjournment:** Carol moved and Harry seconded that we adjourn. The motion was unanimous and the meeting was adjourned at 6:15pm.

Documents Distributed at the meeting

1. Agenda for today's meeting.
2. Minutes from April 5.
3. Minutes of the April 2 Amherst Finance Committee Meeting.

Carol Gray, Secretary